**LAS VEGAS HIGH SCHOOL ALUMNI ASSOCIATION**

**MINUTES OF BOARD OF DIRECTORS MEETING –05/13/2023**

The Las Vegas High School Alumni Association (“LVHSAA”) Board of Directors held a meeting at Dave Williams’ home. With the following directors in attendance:

Laura Chadburn

Joe Thomson

Crystal Latham Beville Treasurer

Dave Williams Secretary

It was determined we had a quorum and the meeting proceeded Dave conducted the meeting. We discussed the following items:

**Minutes of Prior Meeting**

The minutes of April 15 2023 meeting were approved.

**COMMITTEE UPDATES:**

Fundraising-n/a

Membership ongoing-n/a

**PROGRAMS AND GOALS:**

Schedule meeting at bank to ensure correct signers now on accounts (LU/JF/DW).

We will continue to require one signer and an initial on any checks written. Also, need to change mailing address, phone and email. Laura U. suggested she and Jakke meet at the bank to get those changes done. This discussion is being carried over from last meeting.

Our 2023 board meetings for June and forward to be held monthly 10 am 2nd Saturday at Jakke's.

These will be combined with the Wildcat reunion planning meetings

Financial reports - to review on a quarterly basis only.

2023 Budget - to be determined by entire board as a group will submit proposals via email then finalize at a later date.

Crystal agreed to file our IRS papers for this year and last.

Class reunions ongoing 1953, 1978, 1988, 2013, in tandem with the Wildcat Reunion

Restructuring - entire board will continue to work together to create/develop procedures for all duties/tasks. Decided to email what individual board officers consider their roles. **We all need to get those into the secretary for inclusion in our association files. Need President and Vice-Presidential duties.**

Discussed vetting board members-must be members in good standing-

**Financial Reports**

- Only quarterly

- The board approved reviewing financials as of the end of each month in the future, rather than as of the meeting date

- There were no unpaid expenses

**Budget**

The wildcat reunion account mystery was solved by Laura Chadburn. It was a personal account Patty opened which had 3 signers, Patty, Laura and Bruce. The account has been closed and a discussion is underway to determine how we bank it, moving forward. The funds will be used for the mailing of the reunion invitations.

**COMMITTEE UPDATES:**

**Fund Raising** n/a

**Membership** (Dave Williams and Laura Chadburn)

Still putting together the membership lists. Laura is getting a list of reunion contacts to try to promote them doing their reunions in tandem with the Wildcat reunion.

**Scholarships** n/a

**PROGRAMS, PROJECTS AND GOALS**

**Grants** (LVHSAA)

**Historian** (Joe)

**LVA Liaison & Memorabilia Display** (Joe)

Joe will be updating the memorabilia display at LVA during the summer and prior to the Wildcat Reunion.

 Board approved $350.00 to Joe to re-do the display case pictures with updates.

**Website/Facebook** (Dave)

**Wildcat Reunion 2023** (Crystal)

**Wildcat Reunion committee:**

Crystal & Jakke co-chairs. We will review the mailer and invitation flyers to simplify and add our new digital payment program. We will still include the printed RSVP portion for those who still pay by check. We need to open a corporate PayPal account too.

**Wildcat Tales Newsletter**

The next edition to be sent to paid members only. We will include bios of the current board to familiarize members with us.

**RATIFICATION OF ACTIONS**

All actions taken at this meeting ratified at this meeting since we had a quorum present.

**NEXT BOARD OF DIRECTORS MEETING**

The next board meeting will be at 10:00 am on Saturday, June 10, 2023 at Jakke Farley’s home.

Directly after is the Wildcat reunion planning committee meeting.

Respectfully submitted,

David H. Williams, Secretary LVHS Alumni Association